



**Airports
Authority**
OF TRINIDAD AND TOBAGO



INVITATION TO TENDER

RE-ISSUE

DESIGN AND SUPPLY OF UNIFORMS FOR MALE AND FEMALE STAFF OF THE AIRPORTS AUTHORITY OF TRINIDAD AND TOBAGO

Airports Authority of Trinidad and Tobago ("the Authority") invites sealed Bids from suitably qualified companies/businesses for the:

**"DESIGN AND SUPPLY OF UNIFORMS FOR MALE AND FEMALE STAFF OF
THE AIRPORTS AUTHORITY OF TRINIDAD AND TOBAGO"**

Tender Documents may be perused at the Information Resource Centre, Airports Administration Centre, Piarco International Airport, South Terminal, Golden Grove Road, Piarco and the Accounts Department, Airports Administration Building, ANR Robinson International Airport, Crown Point, but can only be taken away upon payment of a non-refundable Tender Fee of Five Hundred Trinidad and Tobago Dollars (TT\$500.00) to the cashier at the Airports Administration Centres, both at Piarco and ANR Robinson International Airports. Tender Documents will be available from **Tuesday 05th November, 2019**. **A copy of the receipt of purchase must be submitted with the Bid.**

Prospective Tenderers are required to attend a **mandatory Pre-bid Meeting** to acquaint themselves with conditions which may influence their Tender. The mandatory Pre-Bid Meeting is scheduled for **Tuesday 12th November, 2019 at 10:00 a.m. at the Human Resources Training Room, Airports Administration Centre, Piarco International Airport, South Terminal, Golden Grove Road, Piarco.**

Proposers must submit one (1) original, one (1) hard copy and one (1) PDF copy on a flash drive or CD drive of their Proposal, in a sealed envelope labelled:

**"Design and Supply of Uniforms for Male and Female Staff of
the Airports Authority of Trinidad and Tobago"**

and addressed to

**The Secretary - Tenders Committee
Airports Authority of Trinidad and Tobago
Airports Administration Centre
Piarco International Airport
South Terminal
Golden Grove Road
Piarco**

The envelopes must be deposited in the appropriately labelled Tender Box located in the Lobby of the Airports Administration Centre, Piarco International Airport, South Terminal, Golden Grove Road, Piarco, Trinidad, no later than **2:00 p.m. on Tuesday 26th November, 2019.**

Tenders will be opened publicly shortly thereafter at **2:30 p.m.** Tenderers or representatives may be present at the opening.

LATE TENDERS WILL NOT BE CONSIDERED IN ANY CIRCUMSTANCES. Tenders submitted by means of facsimile or email shall not be considered.

The Authority will not defray any cost incurred by Tenderers during the preparation and/or submission of their Bids.

Failure to attend the mandatory Pre-Tender meeting and site visit will result in disqualification of the submitted tender.

The Authority does not bind itself to accept the lowest or any other tender.

Secretary – Tenders Committee
Airports Authority of Trinidad and Tobago
November 2019

